

Mohokare Local Municipality is situated in Xhariep District with the Head Office in Zastron in the Free State Province. It Subscribe to Employment Equity and Affirmative Action. Applications are hereby invited from suitably qualified and experienced candidates to apply for the following vacant position which reports directly to the Municipal Manager

DIRECTOR COMMUNITY SERVICES

Reporting to: Municipal Manager No of positions: 1 **Term of Contract: Permanent** Location to be stationed at: Zastron

Remuneration:

Remuneration package per annum: R 913,969 (Minimum), R 1 026 932 (Midpoint)
R 1,123,501 (Maximum) all inclusive(As determined by notice No: 50737 of 30 May 2024 on upper limits for senior managers.
NB: The pay scale will be individually determined by competence-based assessment outcome, experience and qualifica-

Requirements:

- Adherence to Minimum Competency Requirements for Senior Managers as promulgated in Government Gazette No. 37245 of 17 January 2014, Local Government: Regulations on appointment and conditions of employment of senior managers, Local Government System Act, 2000, as amended will apply.

 A Bachelor's degree in Social Sciences / Public Administration / Law or equivalent.
- Excellent communication, Facilitation and report writing skills.
- Extensive knowledge and understanding of local government-related legislations. Knowledge and understanding of MS Word and PowerPoint.

Years of Experience:
Minimum of 5 years' relevant experience at Middle Management Level.
Have proven successful institutional transformation within public or private sector.

A Certificate Programme in Municipal Development (CPMD) or Municipal Finance Management Programme (MFMP). · Registration with the South African Council for Social Services, Professionals (SACSSP), or similar recognised relevant professional body.s.

KNOWLEDGE, SKILLS, COMPETENCIES AND PERSONAL ATTRIBUTES:

- Good knowledge and understanding of relevant policy and legislation Good knowledge and understanding of institutional governance system and performance management Understanding of Council Operations and delegation of powers, as well as-
- o Health services management o Cemetery management

- o Public safety, and
 o Parks and recreation management
 Sound knowledge of Supply Chain Management Regulations and the Preferential Procurement Policy Framework Act 5 of 2000
- Sound knowledge of Supply Chain Management Regulations and the Preterential Procurement Policy Framework Act 5 of 2000 Good Governance, Labour Relations Act, and other labour related prescripts Knowledge of coordination and oversight of all specialized support functions Must possess the Minimum Competency Requirements for Senior Managers as promulgated in Government Gazette No. 37245 of 17 January 2014, Local Government: Regulations on appointment and conditions of employment of senior managers, Local Government System Act, 2000, as amended. Leading Competencies: Strategic Direction and Leadership, People Management, Program and project Management, Financial Management, Change Leadership and Governance Leadership. Core Competencies: Moral Competence, Planning and Organizing, Analysing and Innovation, Knowledge and Information Management, Communication, Results and Quality Focus.
- Ethical, integrity, honesty, maturity and courtesy *Diplomacy and commitment to providing progressive democratic and accountable government *Strategist and excellent corporate planner *Excellent communication (written and verbal) and motivational skills * Interpersonal skills and Customer focused *Advanced negotiation skills* Conceptual and Analytical thinker *Diversity management skills. * Computer literacy in MS Word, Excel and PowerPoint.

- Provide strategic direction to the BTO Directorate.
- Responsible for development organizational policies and procedures.

 Be accountable for the execution of all resolutions of the municipality, as well as be accountable for the general supervision, control and efficiency of the directorate.
- Formulate support and implement the strategic goals of the municipality in order to give effect to the Integrated Development
- Participate in strategic management of the Municipality by advising the Municipal Manager on issues pertaining to BTO
- Ensure that municipal Performance Management System is fully implemented in the Directorate
- Render support and consultation to the political structure. Provide financial direction and advice to other directors and for projects and programmes of interest to the municipality.

 Financial planning in terms of providing framework for financial accountability.

- Develop and implement the budgeting process and manage budgeting planning.

 Ensure income and expenditure control management, budgets and financial control activities of the municipality to meet the information needs of management, the municipality, other spheres of government and statutory bodies.
- Compile annual financial statements and apply budgetary control measures.
- Engage in assets and insurance management to ensure that all assets are accounted for and that are adequate cover is available. Execute municipality's financial administration.

 Manage and improve all administrative functions of the Directorate.

- Manage and improve an administrative functions of the Directorate.

 Contribute towards the development of the Integrated Development Plan (IDP) as the strategic document of the institution together with the Service Delivery Budget & Implementation Plan (SDBIP).

 Develop, implement and manage strategic goals, policies, procedures and plans for the directorate and align them with the Municipality's strategic objectives. Advise the Municipal Manager timeously and effectively on matters pertaining to the
- Provide advice and support to Council and other Office Bearers on all functions of the Directorate.

 Provide visionary and innovative leadership to a diverse workforce, to ensure optimal utilization of the Council's resources in terms of implementing its strategic objectives articulated in the IDP and in the fulfilment of its statutory mandate.

We appreciate your demonstrated interest of being part of Mohokare Local Municipality

- Please note:Only SA citizens or permanent residents are eligible to apply.
- 2. Application Form: The applicant must submit an originally completed standard application form(Annexure C); available on the Municipal website www.mohokare.gov.za which is also accessible on www.gpwonline.co.za or directly from the government notice No. 21 of 17 January 2014 (Annexure C); No Applications will be considered if not on the Official Application Form.
- The application form must be accompanied by a covering letter depicting the reference number together with a detailed CV with names of three contactable references (e-mail and telephonically), from current and previous employers, recently certified original copies of qualifications, Identity document and driver's licence. Failure to submit requested documents will result in your application not being considered.
- Documents must be submitted in an enclosed envelope clearly marked "Application for the post: Director Co
- NB: Faxed and e-mailed applications will not be considered.
- 6. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach the proof thereof.
 7. Short-listed candidate will be subjected to reference checks, criminal record check and signing of indemnity forms;
- Snort-insted candidate will be subjected to reference checks, criminal record check and signing of indemnity forms;
 Applicants submitting their curriculum vitae in response to this advertisement specifically agree and authorize in Mohokare Local Municipality and or/its representative(s) to undertake the necessary confirmation/ certification of any information in the curriculum vitae or accompanying documents. The applicant therefore gives consent that their personal information may be accessed for verification purposes in adherence to the POPI Act (include signed consent letter);
 Recommended candidate(s) will be subjected to a competency-based assessment over 2 day's prior appointment in terms of Annexure A (Competency framework for Senior Managers) of Notice No.21 of Government Gazette No. 37245 of 17 January 2014:
- 10. The successful candidate will be required to sign an Employment Contract on or before assumption of duty, a Performance Agreement within 60 days of appointment and the necessary Disclosure of Financial Interest Forms as well as undergoing the necessary Security Vetting Processes.

 11. The incumbent will be stationed at Mohokare Local Municipality's head office situated in Zastron but may be deployed
- anywhere within the municipality depending on the operational requirements.

 12. Due to the large number of applicants, correspondence will be limited to the short-listed candidates only. If you have not been contacted within a period of two months after the closing date of the advertisement, kindly accept that your application has been unsuccessful.
- 13. The municipality reserves the right not to appoint any applicant to this position and to re-advertise before a short list is
- 14. People from designated groups are encouraged to apply for this position.

 15. A candidate who canvasses for preference will be disqualified.
- 15. A candidate who canvasses for preference will be disqualified.
 16. Fraudulent qualifications, information or documents will disqualify any applicant
 17. The appointment will be made in compliance with the provisions of the relevant sections of the Local Government Municipal Systems Amendment Act, 3 of 2022, and other relevant Legislation and Regulations.
 18. NB: All Candidates who previously applied for this position must re-apply.

Applications must be directed to:

The Acting Municipal Manger Mr. MS Mohale Courier or hand-deliver Applications to: Mohokare Local Municipality

P.O BOX 20 Zastron

9950 Alternative Address: Mohokare Local Municipality

20 Hoofd Street Zastron 9950

060 786 4830

Enquiries: Ms. LG Ceba Director Corporate Services

Closing Date: 26 September 2025 @ 16h30 (Closing date should be between a minimum of 14 to maximum of 30 days from the date of publication including public holidays).

Approved by Mr. MS Mohale Acting Municipal Manager Mohokare Local Municipality

March Marc	JSE/FTSE AFRICA INDEX SERIES EQUITIES → 09.09.2025 *Day's Volume in thousands ('000)														
Mathematical Math	Sector	Current	Index	Day's			Last	Last	Closing	Day's	Day's	52 v	week	Price	
Mathematical part	Shariah Top40	5175.46	0.00	0.30%	TECHNOLOGY	Code	Bid	Offer	Price	Move	Volume*	High	Low	earnings	yield
March Marc	Top40 -						JTER SER	VICES							
March Marc	Mid Cap	100356.69	2.87	-0.70%	ALTRON	AEL	1856	1868	1856		42	2439	1646	18.02	4.85
Company	Fledgling	10618.46	4.11	-0.02%	CAPPREC	CTA	175	177	175		115	185	130	23.52	6.86
March Marc	Large & Mid				IOCO	IOC	408	411	408	-16	490	442	156	-4.12	52.7
Part	Resource 10 Industrial 25	97045.33 138744.95	1.42 1.96	0.08% 0.79%	KAR00	KRO	91200	93500	92351	15	2	104999	64570	28.91	2.38
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Seminary Seminary	SA Listed				COMPUTER HA	RDWARE					_				
Marche M	Capped Property				TELECOMMUN	ICATION	S		1359		0	1598	1220	20.24	0.55
March Marc	Industrials				POWER	PWR	8400	8713		-212	0	15500	7005	-11.53	
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Section Sect	Capped Top 40														
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